



ALPHA GAMMA RHO

October 29, 2024

Dear Chapter Leader,

We hope this message finds you well. As we embark on our transition to *ChapterSpot*, we want to express our commitment to maintaining transparency throughout the entire process. Your feedback has been invaluable, and we want you to know that **we heard you**—loud and clear. This change is about enhancing the membership experience for all, and we are excited to move forward with a system that will better serve the needs of our chapters and all members.

We want to ensure that you feel fully informed and supported during this transition. Over the next few months, we will provide clear, detailed instructions for every step of the process. This includes:

- **Regular Updates:** Expect regular communications about the timeline, key milestones, and what you can expect at each stage.
- **Training and Resources:** We will offer Town Halls, written guides, and step-by-step directions to ensure you, and your teams are comfortable using *ChapterSpot*.

Although our official transition won't occur until February 2025, we want to equip you with as much information as possible. Transitioning to *ChapterSpot* will give all members a single sign-on experience under the AGRconnect branding. This experience will also offer an enhanced financial management tool through AGRconnect, called *Greekbill/Billhighway*. All chapters will be expected to utilize *Greekbill/Billhighway* to organize and track their chapter finances by August 1, 2025.

In preparation for our February 2025 launch, we know that your chapter's current contract with *OmegaFi/Vault* billing ends anywhere between May 31, 2025-August 31, 2025. There are a variety of upcoming dates we need to make sure you are aware of.

- February 28, 2025: End of all new collections request processes in Vault
- March 28, 2025: All open collections accounts will be cancelled in Vault
- April 30, 2025: Last day to print/mail Bill Pay checks, process any member refunds, and use the chapter's purchasing card
- May 9, 2025: Last day to process member payments and payroll services in Vault. Stop payments on outstanding Bill Pay checks.
- May 14, 2025: Last day to close all bill pay funds in Vault before they are moved to Home Office

We are offering a variety of Town Hall meetings to answer questions about our transition to *ChapterSpot* and offer further direction for all dates listed above. Please click on the date and time for the Town Hall you would like to attend, share your email address, and you will receive an automatic email with a Zoom link.

Town Halls for all members:

- [Tuesday, 10/29 @ 7-8pm CST](#)
- [Wednesday, 10/30 @ 11am-12pm CST](#)
- [Sunday, 11/10 @ 2-3pm CST](#)
- [Wednesday, 11/20 @ 2-3pm CST](#)
- [Wednesday, 11/20 @ 7-8pm CST](#)

Town Halls for Collegiate Members:

- [Tuesday, 11/5 @ 6-7pm CST](#)
- [Tuesday, 11/12 @ 10-11am CST](#)
- [Tuesday, 11/12 @ 3-4pm CST](#)
- [Monday, 11/18 @ 11am-12pm CST](#)

Town Hall for Alumni:

- [Tuesday, 11/5 @ 7:30-8:30pm CST](#)
- [Thursday, 11/7 @ 10-11am CST](#)
- [Monday, 11/11 @ 6-7pm CST](#)
- [Tuesday, 11/19 @ 6-7pm CST](#)
- [Thursday, 11/21 @ 9-10am CST](#)

At the core of this transition is our goal to provide the best possible experience for our members. In the coming months, we will continue to send reminders, key action items, and comprehensive training opportunities for you to take advantage of. Please keep an eye out for our communication, and do not hesitate to email any questions or concerns to chapterspot@alphagammarho.org. We are committed to making this transition as smooth as possible for everyone involved.

We are confident that, together, we can make this an exciting new chapter for Alpha Gamma Rho. Thank you for your leadership, patience, and dedication throughout this process.

Sincerely,

AGR *ChapterSpot* Transition Team